

SURING PUBLIC SCHOOL DISTRICT

920-842-2178

411 E. Algoma Street, Suring WI 54174

Board of Education Regular Meeting Minutes
Wednesday, July 12, 2017 - 5:30 P.M. - Conference Room #300

The regular meeting of the Suring School Board was called to order by Board President Sleeter.

Pledge of Allegiance

Board Members present: Lundgren, School, Sleeter, Strehlow, Ustianowski. Tardy: Piepkorn, Wozniak.

Administration present: Mrs. Casper, Mrs. Berg.

Visitors present: Greg Jaeger.

It was noted that additional building and grounds will be added under - Discussion Items – Item A. Building & Grounds 5-Year Plan, and Matters for Board Action - Item B. Review/Approval of Building & Grounds 5-Year Plan.

A correction needs to be made to the June 14 regular meeting minutes. Minutes should read ‘There was no public input at this time.’ on the page 4.

Motion by Lundgren, seconded by School to approve the consent items (Agenda, Minutes of June 14, 2017 Regular Meeting, Bills-check numbers 89343 through 89402, Treasurer Report) as listed. Carried 5-0.
Treasurer Report as follows:

	Balance on hand June 1, 2017	\$2,723,890.57
	Receipts for June, 2017	<u>184,618.81</u>
		\$2,908,509.38
June Disbursements		
Net Payroll	\$358,826.84	
Accounts Payable	<u>425,707.53</u>	
	(\$784,534.37)	
	Total Disbursements for June, 2017	<u>\$ 784,534.37</u>
	Balance on hand June 30, 2017	\$2,123,975.01

There were no questions & comments from the public.

The board was presented the property and transportation report of June 21, 2017. There was discussion about developing a schedule for updating classrooms.

The 2016-17 Late Transportation Report and School Vehicle Report was presented to the board. There was discussion about the possibility of when the time comes for van replacement to look into a van that could hold more students.

Mrs. Casper presented the food service report and the discussed the fund balance with the board. The board would like to see a five year plan developed for the food service department.

Principal Pam Berg reported on end of the year activities. She feels improvements were seen in attendance due to the exam exemption incentive program. The administrative team is busy working on planning professional development for the 2017-18 school year. She is also tutoring a few students again this summer and finds it very rewarding.

Mrs. Berg and Michelle Pendl recently presented on Visible Learning for Continuous Improvement at the Quality Educator Conference where they shared examples from within our district.

Mrs. Casper shared with the board that the custodial staff has been very busy. Projects have included painting, playground equipment assembly and maintenance, and cleaning.

Greg Jaeger, Head of Building and Grounds, shared the building & grounds 5-year plan. He listed expectations for 2017-18. Included on this list is parking lot and playground crack fill and paint lines, painting the elementary hallway and doors, painting the exterior north facing walls and trim in the main entrance, shower head replacements, and flooring in an elementary classroom.

With a wheelchair restricted 4k student starting school he has been directed to improve ADA accessibility. He would like to make the steps that go to the cafeteria from the elementary wing into a ramp/stair combination. This modification will require an engineered plan and local inspector approval.

In August the board will discuss what items should be considered if there are any leftover funds. Items include mullions replaced in doors #3 and #7, gym wall pads, an LED sign to be placed in the old exterior sign and classroom updates for flooring, ceiling, blinds, chair protectors, tackable wall and painting.

Mr. Jaeger is recommending repairing what was damaged to the athletic field building during a recent storm. Damages include roof sheets, wall panels, gutter section, reinforcing a damaged eave strut, and skylight replacement. Playground wood chips are being replaced due to broken glass from window damage.

The custodial staff is falling slightly behind due to unexpected activities needing attention and he is asking the board to approve 90 additional hours for the summer student help.

Playground equipment install is near complete. He suggested to the board that we post age restrictions on this equipment with verbiage stating under surveillance due to vandalism concerns.

Mr. Jaeger thanked Jim Mahoney and Jess Smith for donated time to survey the area by the school to find 45th parallel line which runs directly in front of the school.

The Physical Restraint & Seclusion Report for the 2016-17 school year was presented to the board.

The school census of children in our area - birth through 20, shows a decrease of 52 children. The projected enrollment figures show the district being down eleven students from last year.

The professional and support staff handbooks were presented to the board and will be brought back for approval in August. The Administrative Handbook will be e-mailed to the board members and will be brought back for approval also.

The Key Works of School Boards survey data was presented and discussed. Mrs. Casper would like the board to set some goals for the 2017-18 school year and change our mission statement to include Eagles Soar – **Every Adolescent Grows in Learning Everyday in Suring by being Safe, Outstanding, Accountable, and Respectful.**

The board would like items that will be Discussed/Revised/Approved under Matters Requiring Board Action instead of two locations.

Motion by Piepkorn, seconded by Wozniak to approve the Consent Agenda Format. Carried 7-0.

Motion by School, seconded by Wozniak to approve the Building & Grounds 5- year plan. Carried 7-0.

Motion by Piepkorn, seconded by Wozniak to approve Integrity Engineering & Design to engineer an ADA ramp for \$1,250 and to proceed with the project, not to exceed \$10,000. Carried 7-0.

Motion by School, seconded by Strehlow to approve to contract with Ouworn Construction Corporation of Lena to repair the athletic field building at a cost need to exceed \$2,293. Carried 7-0.

Motion by Ustianowski, seconded by School to approve an additional 90 hours of student summer help not to exceed \$1,000 for buildings & grounds. Carried 7-0.

Motion by School, seconded by Piepkorn to approve Laura Lojpersberger as Junior Varsity Volleyball Coach for the 2017-18 school year. Carried 6-0. Strehlow abstained.

Motion by Piepkorn, seconded by School to approve Mary Smith as Agriculture Teacher for the 2017-18 school year pending licensure and offering her a 2017 Summer Extended Year Contract. Carried 7-0.

Motion by Lundgren, seconded by Strehlow to approve Tracy Martin as Special Education Teacher for the 2017-18 school year. Carried 7-0.

Motion by Lundgren, seconded by Wozniak to approve Emergency Nursing Services First Aid, Injury & Illness Protocols handbook. Carried 7-0.

Motion by Ustianowski, seconded by Lundgren to approve the 2017-18 Academic & Career Planning Plan. Carried 7-0.

Motion by Piepkorn, seconded by Lundgren to approve the second reading of policies listed below:

1. 0100 Definitions
2. 0151.2 Required Student Academic Standards Agenda Item
3. 1460 Physical Examination
4. 1619 Group Health Plans
5. 1619.02 Privacy Protections of Fully Insured Group Health Plans
6. 1619.03 Patient Protection and Affordable Care Act
7. 2370 Educational Options
8. 2413 Health Education
9. 2460.03 Independent Educational Evaluation (IEE)
10. 3120 Employment of Professional Staff
11. 3124 Employment Contract
12. 3140 Termination, Non-Renewal and Resignation
13. 3160 Physical Examination
14. 3310 Employee Expression ~~Freedom of Speech~~ in Non Instructional Settings
15. 3419.03 Patient Protection and Affordable Care Act
16. 3431 Employee Leaves
17. 4120 Employment of Support Staff
18. 4160 Physical Examination
19. 4310 Employee Expression ~~Freedom of Speech~~ in Non Instructional Settings
20. 4419.03 Patient Protection and Affordable Care Act
21. 4431 Employee Leaves
22. 5111.01 Homeless Students
23. 5111.03 Children and Youth in Foster Care
24. 5341 Emergency Medical Authorization
25. 5530 Drug Prevention
26. 6145 Borrowing
27. 6150 Tuition Income
28. 6700 Fair Labor Standards Act (FLSA)
29. 8330 Student Records
30. 8340 Providing A Reference
31. 8500 Food Services
32. 8531 Free and Reduced-Price Meals
33. 9160 Public Attendance at School Events

Carried 7-0.

Items for Future Board Consideration will include data from the board survey, set goals, and mission/vision statement.

The next regular board meeting will be on August 9, 2017, in Conference Room #300 at 5:30PM.

There will be a property and transportation committee meeting set up with property owner Jim Kohlwey to discuss sign placement. Dennis Piepkorn will set-up the meeting date and time and let Mrs. Casper know.

There were no questions & comments from the public.

Motion by Ustianowski, seconded by Piepkorn to convene in Closed Session if approved by roll call vote of the Board. Roll Call Vote: Lundgren-yes, Piepkorn-yes, School-yes, Sleeter-yes, Strehlow-yes, Ustianowski-yes, Wozniak-yes. Carried 7-0.

RECONVENE OPEN SESSION AND TAKE POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

Motion by Lundgren, seconded by School to adjourn the Open Meeting. Carried 7-0.

Sharon Jansen, District Secretary

Time: 7:44 P.M.