

MINUTES
SCHOOL BOARD
SURING PUBLIC SCHOOL DISTRICT
Regular Meeting – Conference Room #300
Wednesday, May 10, 2017
5:30 P.M.

The regular meeting of the Suring School Board was called to order by Board President Piepkorn.

Pledge of Allegiance

Board Members present: Lundgren, Piepkorn, School, Sleeter, Strehlow, Ustianowski, Wozniak.

Administration present: Mrs. Casper, Mrs. Berg.

Visitors present: Tammy Buhrandt, Laura Strehlow, Cindy Scheunemann, Micki Carlson, Cindy Doherty, Kaci Hoverson-Boehmer, Jadyne Stuart.

Motion by School, seconded by Lundgren to approve the agenda. Carried 7-0.

Motion by Lundgren, seconded by Ustianowski to approve the minutes of the regular meeting held on April 12, 2017. Carried 7-0.

ORGANIZATION OF THE BOARD FOR 2017-18

Motion by School, seconded by _____ to nominate Piepkorn for president.

Motion by Ustianowski, seconded by Strehlow to nominate Sleeter for president.

Motion by Piepkorn, seconded by Strehlow to close nominations and cast a unanimous ballot for Sleeter for president. Carried 7-0.

Motion by School, seconded by Wozniak to nominate Piepkorn for vice-president.

Motion by Sleeter, seconded by Ustianowski to close nominations and cast a unanimous ballot for Piepkorn for vice-president. Carried 7-0.

Motion by Strehlow, seconded by Piepkorn to nominate Ustianowski for clerk/correspondent.

Motion by Sleeter, seconded by Wozniak to close nominations and cast a unanimous ballot for Ustianowski for clerk/correspondent. Carried 7-0.

Motion by Piepkorn, seconded by School to nominate Wozniak for treasurer.

Motion by Piepkorn, seconded by Sleeter to close nominations and cast a unanimous ballot for Wozniak for treasurer. Carried 7-0.

Motion by Sleeter, seconded by Ustianowski to nominate Piepkorn for WASB Delegate.

Motion by Strehlow, seconded by School to close nominations and cast a unanimous ballot for Piepkorn for WASB delegate. Carried 7-0.

Motion by Piepkorn, seconded by Sleeter to close nominations and cast a unanimous ballot for Wozniak for CESA 8 Delegate/Board of Control. Carried 7-0.

Committee assignments will remain the same - Finance – Lundgren, Ustianowski, Piepkorn; Administration – Lundgren, Wozniak, Piepkorn; Property and Transportation – School, Sleeter, Strehlow.

Motion by Lundgren, seconded by Wozniak to designate the Suring Office of the Huntington Bank, Wells Fargo, NEW Credit Union as the official depositories for the Suring Public School District. Carried 7-0.

Motion by Ustianowski, seconded by Strehlow to hold the regular monthly meeting on the second Wednesday of the month at 5:30 PM in Conference Room 300. If needed a second meeting to be held on the fourth Wednesday of the month. Carried 7-0.

There were no communications to present to the board or public input at this time.

The property & transportation committee meeting report of April 12, 2017 was presented to the board. Correction to the report – Eugene School was present at meeting.

Motion by Sleeter, seconded by School to approve the April Financial Report as stated. Carried 7-0.
Financial Report as follows:

		Balance on hand April 1, 2017	\$3,438,037.47
		Receipts for April, 2017	<u>184,636.35</u>
			\$3,622,673.82
April Disbursements			
Net Payroll	\$158,017.41		
Accounts Payable	<u>381,788.75</u>		
	(\$539,806.16)		
		Total Disbursements for April, 2017	<u>\$ 539,806.16</u>
		Balance on hand April 30, 2017	\$3,082,867.66

Motion by Lundgren, seconded by Strehlow to approve and pay bills - check numbers 89096 through 89195. Carried 7-0.

Jadyn Stuart, accompanied by Mrs. Kaci Hoverson-Boehmer, performed a vocal solo titled Se tu m'ami, se sospiri, by Pergolesi which she performed at state solo/ensemble.

Mrs. Micki Carlson & Mrs. Kaci Hoverson-Boehmer presented details and fund raising activities regarding a music department trip to New York and Boston that is being planned for next school year.

Motion by Ustianowski seconded by Wozniak to approve the music trip to Boston and New York as presented. Carried 7-0.

Mrs. Tammy Buhrandt, second grade teacher, presented to the board what Daily Five is, how it works, what it looks like in the classroom, and how it meets the needs of students in the area of reading, language, spelling, and writing.

After School Program Coordinator Cindy Doherty shared year end data including the financial status and future planning for the upcoming school year. The board was invited to the After School Program Year End Party on Thursday, May 18.

The board and Mrs. Casper visited the school forest before the meeting. Suggestions on improvements will be addressed after budget planning is finished. There will be discussion to develop plans/policies for the use of the forest in the future.

Food Services Director Cindy Scheunemann, shared with the board year end activities with the food service department. Wellness day food requests, semester exam snacks, year-end picnic, summer school menus, are just a few things Cindy is working on. Kitchen staff are registered in training classes this summer.

Laura Strehlow, technology coordinator, presented information on requested summer help recommendation, Chromebook bids, brainstorm session attended, google summit, Forward Exam, ACT Aspire, web page possible update, and Chromebook usage policy work.

Motion by Sleeter, seconded by Lundgren to approve Reese Garrigan for 2017 summer technology help at \$7.25 per hour, hours not to exceed 160 hours. Carried 6-0. (Ustianowski absent for motion)

Motion by Lundgren, seconded by Strehlow to accept the bid of CDW-G, ACER Chromebook and Google Management for the total amount not to exceed \$16,140. Carried 7-0.

Motion by School, seconded by Ustianowski to accept the resignation of Terry Garrigan as High School Boys Assistant Basketball Coach effective at the end of the current school year. Carried 7-0.

Motion by School, seconded by Wozniak to accept the resignation of Monica Wagner as Junior High Girls Basketball Coach effective at the end of the current school year. Carried 7-0.

Motion by Strehlow, seconded by School to accept the resignation of Charlie Breed as Junior High Assistant Track Coach effective at the end of the current school year. Carried 7-0.

Motion by Wozniak, seconded by Sleeter to approve the assistant high school track coach contract revision for Monica Wagner due to family medical leave. (Pro-rated Contract of 8 Weeks) Carried 7-0.

Motion by Wozniak, seconded by School to approve Kathy Runge as assistant high school track coach for the remainder of the 2016-17 school year. (Pro-rated Contract of 5 Weeks) Carried 7-0.

Principal Pam Berg reported to the board on the recent Lions Club sponsored banquet for seniors, the Junior Class Prom, and the April Book study of six teachers meeting to discuss a book on Trauma Sensitive Schools.

She informed the board that Officer Christenson worked with the fifth grade students on the Counter Act Program. This is a program to raise awareness on drugs, alcohol, gangs, and other issues students may encounter. Parents were invited to an adult only session followed by a portion where the students performed skits and received "graduation" certificates of completion.

An all school evacuation was held recently here at Suring School. ALICE protocol was followed. Area law enforcement, fire and rescue participated, and following the drill all people including students and staff were given the opportunity to hear comments and make suggestions on the activity.

The written athletic report informed the board of the payment schedule for next year's officials at athletic events and recent WIAA decisions made at their Annual Meeting.

Congratulations to Katie Stegeman for receiving the WIAA Scholar Athlete Award. She is one of 32 statewide students selected by the WIAA to receive this honor.

Suggestions and changes were made to the Athletic Trainer Services Agreement. After discussion with Bellin more services are being provided to the school district in the 2017-18 school year.

During Eagle News, Mrs. Casper informed the board about activities during staff appreciation week. A daily treat was enjoyed by all.

Mrs. Casper has one remaining township to visit where she will present and share how the district is using referendum money.

Mrs. Casper presented with the April transportation report to the board.

Discussion at the committee meeting with Kevin Lamers of Lamers Bus Lines on April 12 resulted in a committee agreement of a 1.9% increase for the next three years.

Wayne Sleeter suggested to make a note to review the base rate and the base fuel rate for busing services.

Motion by Sleeter, seconded by School to accept the Lamer's Transportation contract for July 2017-June 2023 as presented. Carried 7-0.

A booklet of the summer school offerings was presented to the board.

Summer office/building hours will begin the week of June 12 - Monday thru Thursday 7-5pm with the building closed on Fridays. Regular office/building hours will start back on August 14, 2017 - Monday thru Friday 7:30-4pm.

Motion by School, seconded by Sleeter to approve open enrollment applications #1 thru #7 for non-resident students to attend the Suring Public School District in 2017-18. Carried 7-0.

Motion by Strehlow, seconded by School to approve open enrollment applications #1 thru #18 for resident students to attend non-resident districts in 2017-18. Carried 7-0.

The Federal Funds Procedure Manuel was presented to the board at the last board meeting for review. No changes were requested.

Motion by Sleeter, seconded by Lundgren to approve the Suring Public School District Federal Funds Procedure Manual as presented. Carried 7-0.

The board was given a chart showing what area school districts pay for substitute teachers. There was discussion of the need to increase our rate.

Motion by Lundgren, seconded by Wozniak to approve the proposed rate of \$100 for a full day and \$50 for a half day for substitute teachers for the 2017-18 school year. Carried 7-0.

TRITON services were presented to the board. Administration will continue to look into opportunities to be able to provide more for our students.

Motion by Lundgren, seconded by Sleeter to approve the 2017-18 TRITON contract as presented at a cost not to exceed \$8,829.22. Carried 7-0.

Cathy Lundgren, Wendy Wozniak, Dennis Piepkorn and Mrs. Casper are planning to attend the Spring Academy Workshop titled "Roles and Responsibilities of School Boards" at CESA 8 on May 23 at 6pm.

The next regular board meeting will be on June 14, 2017 at 5:30pm.

There will be an Administration Committee meeting on Wednesday, June 7 at 4pm for policy work. Cheryl Ustianowski will attend in place of Dennis Piepkorn.

The Property & Transportation Committee will meet on May 31 at 5pm for a facility walk-through.

Mrs. Casper was requested to bring back to the board for future consideration what the dollar amount might be with the increase for teacher substitutes.

The wording for a plaque for the Hall of Fame explanation was presented to the board.

Information about a discussion with Jim Kohlwey, owner of property where a possible school sign might go, will be brought back to the board at a later date.

The board was reminded of the 2017 Commencement Ceremony to be held on May 27 at 1pm.

PUBLIC INPUT – None

Motion by Lundgren, seconded by School to convene in Closed Session if approved by roll call vote of the Board. Roll Call Vote: Lundgren-yes, Piepkorn-yes, School-yes, Sleeter-yes, Strehlow-yes, Ustianowski-yes, Wozniak-yes. Carried 7-0.

RECONVENE OPEN SESSION AND TAKE POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

Motion by Lundgren, seconded by Wozniak to approve the Extended Contract – Agriculture 2016-17 as presented. Carried 7-0.

Motion by Lundgren, seconded by Strehlow to approve the Summer Music Contract 2016-17 for instrumental music lessons/marching band as presented. Carried 7-0.

Motion by Sleeter, seconded by Lundgren to approve the 2017-18 Teacher Contracts & Teacher Extra Curricular Advisor/Coach Contracts as presented. Carried 7-0.

Motion by Lundgren, seconded by Ustianowski to approve the 2017-18 Extended Year Contract – Guidance of 10 additional days for the guidance counselor. Carried 7-0.

Motion by Sleeter, seconded by Wozniak to approve the 2017-18 Non-Teaching Staff Extra Curricular Contracts for Angela School as junior high girls' basketball coach and Jack Ehlinger as junior high boys' basketball coach. Carried 7-0.

Motion by School, seconded by Sleeter to approve the library media specialist shared teacher contract for 2017-18 with Gillett as presented. Carried 7-0.

Motion by Lundgren, seconded by Ustianowski to adjourn the Open Meeting. Carried 7-0.

Sharon Jansen, District Secretary

Time: 8:20 P.M.