

MINUTES
SCHOOL BOARD
SURING PUBLIC SCHOOL DISTRICT
Regular Meeting – Conference Room #300
Wednesday, August 10, 2016
5:30 P.M.

The regular meeting of the Suring School Board was called to order by Board President Piepkorn.

Pledge of Allegiance

Board Members present: Lundgren, Piepkorn, School, Sleeter, Ustianowski, Wozniak. Tardy: Strehlow.

Administration present: Mrs. Casper.

Visitors present: Heidi Gerndt, Greg Jaeger, Brent Broetzman.

Motion by Sleeter, seconded by Lundgren to approve the agenda. Carried 6-0.

Motion by Ustianowski, seconded by Wozniak to approve the minutes of the regular meeting held on July 13, 2016. Carried 6-0.

A letter was received from Phillip Christenson, Suring Chief of Police, inviting the Board to attend ALICE training that will be held August 30, 2016.

PUBLIC INPUT - Heidi Gerndt, Athletic Director addressed the Board during Public Input and

- thanked the board for offering her the position of Athletic Director
- expressed the need for Junior High football coaches
- provided information on sport physical's that were given at school
- an overview of Parent's Night
- sports transportation requirements
- and the need to follow the chain of command

The Property and Transportation Committee met on July 13, 2016. Items reviewed were the Building & Grounds 5-Year Plan and the Technology 5-Year Plan.

The Administrative Committee met on August 3, 2016 to review board policies 0000 Bylaws, 1000 Administration, 2000 Program, 3000 Professional, 4000 Support Staff, 5000 Students, and 9000 Relations.

Motion by Sleeter, seconded by School to approve the July Financial Report as stated. Carried 6-0.

Financial Report as follows:

| | | | |
|--------------------|-------------------|------------------------------------|----------------------|
| | | Balance on hand July 1, 2016 | \$1,884,801.64 |
| | | Receipts for July, 2016 | <u>140,009.89</u> |
| | | | \$2,024,811.53 |
| July Disbursements | | | |
| Net Payroll | \$ 34,466.05 | | |
| Accounts Payable | <u>317,573.18</u> | | |
| | (\$352,039.23) | | |
| | | Total Disbursements for July, 2016 | <u>\$ 352,039.23</u> |
| | | Balance on hand July 31, 2016 | \$1,672,772.30 |

Motion by School, seconded by Wozniak to approve and pay bills - check numbers 88120 through 88175. Carried 6-0.

Mrs. Casper's Eagle News included:

- inviting board members to attend the free staff breakfast on August 29, 2016 provided by WEA Trust
- ALICE training August 30, 2016 at 8-11am

Motion by Sleeter, seconded by Ustianowski to approve Terry Garrigan as assistant high school football coach for the 2016-17 school year. Carried 6-0.

Motion by Wozniak, seconded by School to approve Erika Perkins as 2016-17 After School Program Assistant. Carried 6-0.

Greg Jaeger reported that he is still seeking seal coating bids for the track. Greg offered his thanks to the custodial staff for their hard work, professionalism and commitment to customer service. Logging of the school forest should start shortly after the September 15 restriction.

The property & transportation committee will meet to review the purchase of building & grounds equipment.

Mrs. Casper shared the preliminary summer school participation numbers.

Mrs. Casper shared the Teacher Orientation/In-Service Schedule for August 29, 30, 31, 2016. Back to School Night Open House is Wednesday, August 31, 2016 from 4-6pm.

Motion by School, seconded by Wozniak to accept the milk bid of Dean Foods/Morning Glory Dairy as presented for the 2016-17 school year. Carried 7-0.

Motion by Sleeter, seconded by Wozniak to accept the snow plowing/snow removal bid of Joe Smith Trucking as presented for the 2016-17 school year. Carried 7-0.

The District 2015-16 Goals were discussed. The District Goals for 2016-17 will be need to be reviewed by the Board at the September meeting. Mr. Sleeter requested that the following be considered:

- enhancing technology curricular
- promoting oneself (school) with social media

Motion by Strehlow, seconded by Lundgren to approve the Oconto County Times Herald as the designated newspaper for legal notices and postings for the 2016-17 school year. Carried 7-0.

Motion by School, seconded by Wozniak to approve the Suring Elementary Parent/Student Handbook 2016-17. Carried 7-0.

Motion by Lundgren, seconded by School to approve the Suring Middle/High School Student/Activity Handbook 2016-17. Carried 7-0.

Motion by Sleeter, seconded by Strehlow to approve the Support Staff Handbook 2016-17. Carried 7-0.

Motion by Lundgren, seconded by Strehlow to approve the Teacher Handbook 2016-17. Carried 7-0.

The Administrative Handbook 2016-17 is a work in progress and will be brought to the board at a future date.

The School Emergency Response Plan (SERP) 2016-17 is a work in progress and will be brought to the board at a future date.

Motion by Lundgren, seconded by School to approve the Response to Intervention (RTI) Handbook 2016-17. Carried 7-0.

Motion by Sleeter, seconded by Wozniak to approve the Wellness Handbook 2016-17. Carried 7-0.

Motion by Strehlow, seconded by School to approve the Extra-Curricular Handbook 2016-17. Carried 7-0.

Motion by Sleeter, seconded by Lundgren to approve the Coach/Advisor Handbook 2016-17. Carried 7-0.

Motion by Lundgren, seconded by Strehlow to approve the Mentor/Mentee Handbook 2016-17. Carried 7-0.

Motion by Lundgren, seconded by Sleeter to approve the New Teacher Handbook 2016-17. Carried 7-0.

Mrs. Casper gave a preliminary 2016 budget update.

Motion by Sleeter, seconded by Lundgren to approve the policy first readings 3000 Professional and 4000 Support Staff with the following changes:

Policy Series – 3000 Professional

- 3120 - pg 1 Select 2,3,5,6; district office
Pg 2 Select 1,4,5
- 3120.06 pg 1 Select “with approval”; Select option 1, 5 years
- 3122.01 pg 1 employee handbook
- 3140 - Cross out last sentence
- 3210 - Select all
- 3217 - pg 1 Select “This prohibition & provided”; Select option and conceal carry
pg 2 - A. Select all but theatrical prop”; Under box #2 select District Admin
- 3230 pg 3 - do not Select option
pg 5 - select examples
- 3340 – pg 1 – option 1
- 3362 – pg 15 of 16 ¶ 2 under misc. cross out “and any related administration guidelines”
- 3440 pg 1 – “may”; delete from and on accordance with; add district administrator
Select both ¶3, ¶6 delete admin guidelines; ¶7 – delete from and to end
pg 2 – delete ¶1; ¶2 “by the Board of Education”

Policy Series – 4000 Support Staff

- 4122.01 pg 1 – employee handbook
- 4131 pg 1 of 1 – add 15 (days)
- 4160 – cross out from “the district, to end of sentence in 1st ¶
- 4217 – pg 1 Select “this prohibition” & provided
Select option for Concealed Carry
pg 2-A. Select all but ”theatrical props”; Under box #2 select District Admin
- 4230 – pg 3 do not select option
Pg 5 – Select examples
- 4310 – Select all;
- 4340 – pg 1 – option 1
- 4362 – pg 15 of 16 ¶2 under misc cross out “and any related administrative guidelines”
- 4362.01 pg 1 of 1 delete last ¶
- 4430.01 pg 8 of 16 Select check box
pg 12 of 16 Select (√) may
- 4440 pg 1 – “may”; delete from “and according with to end; Select both ¶2; ¶5 delete admin guidelines; ¶6
delete from and to end
pg 2 – delete ¶1; ¶2 “by the Board of education”

Carried 7-0.

Motion by Sleeter, seconded by Wozniak to approve the policy second readings 2000 Program and 5000 Students with the following changes:

Policy Series – 2000 Program

- 2131.01 pg 1 of 2 Check box; cross out “or operate → shall

Policy Series – 5000 Students

- 5111 pg 3 of 3 No to option
- 5113 pg 1 of 11 Check Select all options (definitions)
2 Check definitions; cross out 220
3 Cross out “union high school“; Check bottom
5 Cross out Chapter 220; Cross out Union HS
8 do not select
9 Check “will not”, MS & HS; E No options
10 Check will not
11 of 11 Check 2nd box
- 5113.01 pg 1 of 5 Golden Rod!
- 5200 pg 1 of 11 Check 2,3,4; 5 days
3 C Select all
4 Check 1-3.
- 5200 pg 9 Select option #2
10 District Admin Guidelines (Student Handbook)
- 5320 pg 1 of 2 No Pink
- 5460 pg 1 of 5 Check Option 1; 10 & 25
2 Select option 2; Check recommend
3 Select diploma options 1 & 2
4 No selections
- 5461 pg 2 Select option #1
3 Cross out criteria
- 5515 pg 1 of 1 Did already
- 5772 pg 1 of 3 Did already “gold”

Carried 7-0.

Motion by Sleeter, seconded by Lundgren to approve the policy third readings of 0000 Bylaws, 1000 Administration, and 9000 Relations with the following changes:

Policy Series – 0000 Bylaws

- 0140 pg 6 of 16 Checked 1-3; district office #2; Option 3 ‘May’ and all interested candidates
- 0140 pg 10 of 15 Check 1 & 3; cross out unified school district
- 0150 pg 2 of 5 Crossed out Unified School District Officers
3 of 5 Check 1-4
- 0160 pg 1 of 18 Select Robert’s Rules of Orders; Majority (4); Select Check box under #162
2 of 18 Cross out unified
3 add District Administrator
4 add Times Herald; add “on front door...”,
5 add 3 days
6 Consent Agenda
8 Select #2 choice
9 Select last box
10 Select option #1; add under agenda item “10”, check 2 boxes
11 Check “topic to be addressed”, Check “public participation” Check as indicated on the order of business
12 Check all (but group affiliation at for); & 1st option 5 min duration
13 Select “waive rules”; 5 minutes per person
14 Check all but last selection
15 Check all 3
16 Cross out “admin guidelines”
17 Class 1 notice Check yes; 1st set under open meeting – Check 3rd box ‘by the clerk’
- 0160 pg 18 of 18 Check all

Policy Series – 1000 Administration

- 1110 pg 1 of 2 Check 1 & 2;
2 of 2 Check all but last section
- 1130 pg 4 of 5 H – insert highlighted choices
- 1260 pg 1 of 3 Select first 4 boxes;
2 check 1 & 2 boxes
- 1400.01 pg 1 of 6 Suring Public School; Suring Public

Policy Series – 9000 Relations

- 9700 pg 1 of 9 Check 2 & 3; 1 & 2
2 Select option #1 Check 1 and 3 box
3 Select 1-4 & 6; under option 6
4 Select #1; District Admin & principal; cross out guidelines
5 Select option #1
6 Select 1,2, & 4; E. cross out
7 No options selected
8 Select 1 & 2 F – Select all
- 9700.01 pg 1 of 6 Don't need

Carried 7-0.

The principal's written report was reviewed by the board.

There was no CESA 8 report at this time.

The next regular board meeting will be September 14, 2016. There will be a Property & Transportation Committee Meeting Wednesday, August 17, 2016 at 5:00pm and an Administrative Committee Meeting, Wednesday, September 7, 2016 at 5:00pm.

Items for future board consideration will include board evaluation information.

Contact will need to be made to fulfill outstanding invoices for greens fees for the golf team.

Mrs. Casper shared the prior lunch price increases.

PUBLIC INPUT - There was no public input at this time.

Motion by Lundgren, seconded by Ustianowski to convene in Closed Session if approved by roll call vote of the Board. Roll Call Vote: Lundgren-Yes, Piepkorn-Yes, School-Yes, Sleeter-Yes, Strehlow-Yes, Ustianowski-Yes, Wozniak-Yes. Carried 7-0.

RECONVENE OPEN SESSION AND TAKE POSSIBLE ACTION ON ITEMS DISCUSSED IN
CLOSED SESSION

Motion by Ustianowski, seconded by Lundgren to adjourn the Open Meeting. Carried 7-0.

Cheryl Ustianowski, Clerk

Time: 8:56 P.M.