

MINUTES  
SCHOOL BOARD  
SURING PUBLIC SCHOOL DISTRICT  
Regular Meeting – Conference Room #300  
Wednesday, May 13, 2015  
6:00 P.M.

The regular meeting of the Suring School Board was called to order by Board President Piepkorn.

Pledge of Allegiance

Board Members present: Lundgren, Piepkorn, School, Strehlow, Ustianowski, Wozniak. Absent: Sleeter.

Administration present: Mrs. Casper, Mr. Huisman, Mrs. Kasten.

Visitors present: Terry Garrigan, Greg Jaeger, Carol Andrews, Mary Basal-M3, Stu Waller-Neola.

Motion by Lundgren, seconded by Strehlow to approve the agenda. Carried 6-0.

Motion by School, seconded by Wozniak to approve the minutes of the regular meeting held on April 15, 2015. Carried 6-0.

ORGANIZATION OF THE BOARD FOR 2015-16

Motion by Ustianowski, seconded by School to nominate Dennis Piepkorn for president.

Motion by Ustianowski, seconded by Strehlow to close nominations and cast a unanimous ballot for Dennis Piepkorn for president. Carried 6-0.

Motion by Strehlow, seconded by Ustianowski to nominate Cathy Lundgren for vice-president.

Motion by Ustianowski, seconded by Strehlow to close nominations and cast a unanimous ballot for Cathy Lundgren for vice-president. Carried 6-0.

Motion by Strehlow, seconded by School to nominate Cheryl Ustianowski for clerk/correspondent.

Motion by Strehlow, seconded by School to close nominations and cast a unanimous ballot for Cheryl Ustianowski for clerk/correspondent. Carried 6-0.

Motion by Strehlow, seconded by Ustianowski to nominate Wendy Wozniak for treasurer.

Motion by Strehlow, seconded by Ustianowski to close nominations and cast a unanimous ballot for Wendy Wozniak for treasurer. Carried 6-0.

Motion by Strehlow, seconded by School to close nominations and cast a unanimous ballot for Dennis Piepkorn for WASB delegate. Carried 6-0.

Motion by Ustianowski, seconded by School to close nominations and cast a unanimous ballot for Wendy Wozniak for CESA 8 delegate. Carried 5-0. Lundgren abstained.

Committee Assignments: Finance–Ustianowski, Piepkorn, Lundgren. Administration–Wozniak, Lundgren, Piepkorn. Property and Transportation–Sleeter, Strehlow, School.

Cathy Lundgren was appointed as Deputy Clerk.

Motion by School, seconded by Lundgren to designate the Suring Office of the First Merit Bank, Wells Fargo, NEW Credit Union as the official depositories for the Suring Public School District. Carried 6-0.

Motion by Lundgren, seconded by Strehlow to hold the regular monthly meeting on the second Wednesday of the month at 6:00 PM in Conference Room 300. If needed a second meeting to be held on the fourth Wednesday of the month. Carried 6-0.

COMMUNICATIONS - No communications to present at this time.

PUBLIC INPUT - There was no public input at this time.

The Board received the written report of the Administration & Finance Committee Meeting of April 22, 2015 in their board packet. There were no questions at this time.

The Board received the written report of the Property & Transportation Committee Meeting of April 29, 2015 in their board packet. There were no questions at this time.

The Financial Report was read by Mark Strehlow.

Motion by Wozniak, seconded by Lundgren to approve the April Financial Report as stated. Carried 6-0.

Financial Report as follows:

		Balance on hand April 1, 2015	\$2,716,427.68
		Receipts for April, 2015	<u>75,557.80</u>
			\$2,791,985.48
April Disbursements			
Net Payroll	\$124,169.95		
Accounts Payable	<u>367,198.44</u>		
	(\$491,368.39)		
		Total Disbursements for April, 2015	\$ <u>491,368.39</u>
		Balance on hand April 30, 2015	\$2,300,617.09

Motion by School, seconded by Lundgren to approve and pay bills - check numbers 86472 through 86582. Carried 6-0.

Mrs. Casper introduced Mary Basal (M3), the District's Insurance Consultant. Ms. Basal shared with the Board a Health Insurance Benefit Comparison for WCA vs. WEA Trust for the District.

Motion by Lundgren, seconded by Ustianowski to approve the presented health benefit change to WCA. Carried 6-0.

Mrs. Casper introduced Stu Waller from NEOLA, Inc.. NEOLA, Inc. offers Bylaw and Policy Development Services, Administrative Guideline Development Services and Electronic Publishing Services for Wisconsin. Mr. Waller stated that "the mission of NEOLA is to help school leaders address policy implications of the ever-evolving laws and regulations from all levels of government."

Motion by Wozniak, seconded by Lundgren to approve NEOLA as our policy development services. Carried 6-0.

Mrs. Casper presented her monthly Eagle News Report to the Board. Focus was given on the Nursing Services Handbook and Nursing Services for the 2015-16 school year.

Mrs. Kasten updated the Board on the current status of testing (STAR, ASPIRE, Badger Exam) and shared the districts high school graduation rates.

Motion by School, seconded by Strehlow to accept the resignation of Terry Garrigan as junior high boys' basketball coach. Carried 6-0.

Motion by Lundgren, seconded by School to accept the resignation of Carol Andrews as Family & Consumer Education Teacher effective at the end of the current school year. Carried 6-0.

In the absence of Laura Fisher, Mrs. Casper updated the board on where the district was at with infra-structure and phone system bids. Referendum funds will be used to purchase these services/items.

Greg Jaeger presented the monthly Building and Grounds Report to the Board. The report included discussion on the baseball/softball fields, Emergency Nursing Services, summer help, and van bids.

Motion by Strehlow, seconded by School to approve Robert Mahoney for 10 hours per week throughout the summer for lawn care and grounds maintenance @ \$7.75 per hour. Carried 6-0.

Motion by Ustianowski, seconded by Strehlow to approve Mark Runge for 30 hours per week for 4 weeks or 120 hours total for summer custodial help @ \$7.75 per hour. Carried 6-0.

Motion by Lundgren, seconded by School to accept the bid of Chrysler World for a 2015 Grand Caravan SE at a total cost not to exceed \$20,284. Carried 6-0.

Mrs. Casper gave the year-to-date revenues and expenses for food services. Mrs. Casper brought to the board three quotes that were given by Food Service Director, Mrs. Scheunemann. These quotes were for the purchase of a convection oven. This item was discussed at the April meeting when Mrs. Scheunemann shared that we did not receive the federal grant for the equipment. The convection oven in the kitchen at this time is 43 years old. Mrs. Casper was seeking input on how to advertise in the future.

Motion by Ustianowski, seconded by Lundgren to accept the bid for a convection oven, Vulcan Model No VC44GD from Burkett Restaurant Equipment for a total cost not to exceed \$5,716. Carried 5-1. Strehlow abstained.

Mrs. Casper presented the district transportation expenditures through the month of March and shared Lamer's handouts from a meeting and transportation comparisons from four districts. In addition, she gave a handout that included data from other schools in the area comparing transportation contracts.

Mrs. Casper gave an update on the summer school handbook, offerings of breakfast, lunch and transportation and enrollment numbers at this time.

Motion by Ustianowski, seconded by Lundgren to accept the summer hours schedule as presented. Carried 6-0.

Motion by Wozniak, seconded by Lundgren to use WECAN (Wisconsin Education Career Access Network) to post our certified staff vacancies. Carried 6-0.

The district will be soliciting bids for new copy machines. These bids will be placed on district website. We will no longer be purchasing an ad in the paper.

The district will be going out on bids for property, liability (general, school board legal, automobile), workers compensation, boiler and machine breakdown, commercial crime and motor vehicle insurance.

All bid specifications will be listed on the school website. The district will no longer purchase an ad in the paper.

Motion by School, seconded by Strehlow to approve the student insurance through the Student Assurance Company not to exceed a rate of \$19,628.20 for the 2015-16 school year. Carried 6-0.

Motion by Strehlow, seconded by Wozniak to approve the CESA 8 contract as presented not to exceed \$215,000. Carried 5-0. Lundgren abstained.

Motion by Lundgren, seconded by School to approve student fees as presented for the 2015-16 school year. Carried 6-0.

The Student/Activity/Co-Curricular Handbook Revisions for 2015-16 were tabled until the special board meeting scheduled for May, 27, 2015 at 5pm.

Motion by Lundgren, seconded by Wozniak to approve open enrollment applications #1 thru #3 for non-resident students to attend the Suring Public School District in 2015-16. Carried 6-0.

Motion by Strehlow, seconded by Ustianowski to approve open enrollment applications #1 thru #5, #7, #8, #10 thru #19 for resident students to attend non-resident districts in 2015-16. To deny applications #6 and #9 if cost estimates are an undue financial burden to the school district. Carried 6-0.

Motion by Lundgren, seconded by School to approve the first reading of board policy 683.1, District Fixed Asset Management. Carried 6-0.

Mrs. Casper gave an update on the budget process for 2015-16 school year. A draft of 2015-16 revenue limit worksheet was given.

Mr. Huisman gave the Principal's and the Athletic Report. Included in the report were the past and upcoming events, Teacher Appreciation Week, PBIS Activities, and Oconto County Reporter Student of the Week was Brianna Manecke. An update on all Eagle sports was given.

There was no CESA 8 Report at this time.

There will be a Special Board Meeting on May 27, 2015, 5pm to review, discuss and approve the Student/Activity/Co-Curricular Handbook Revisions for 2015-16.

The board was informed of the CESA 8 Annual Convention on May 28, 2015, at 7pm.

The next regular board meeting will be June 10, 2015.

Items for Future Board Consideration include:

- Review current policy on bids
- Review and approve copy machines bid
- Review and approve insurance bids
- Review and approve bids for phone system and infrastructure
- Nursing services and nursing services handbook
- Summer employee – new hire

Transportation costs discussion took place during transportation report.

A reminder that the commencement ceremony will be on May 30, 2015, at 1pm. Piepkorn, Wozniak and Sleeter will represent the board.

PUBLIC INPUT - There was no public input at this time.

Motion by Lundgren, seconded by Strehlow to convene in Closed Session if approved by roll call vote of the Board. Roll Call Vote: Lundgren-Yes, Piepkorn-Yes, School-Yes, Strehlow-Yes, Ustianowski-Yes, Wozniak-Yes. Carried 6-0.

RECONVENE OPEN SESSION AND TAKE POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

Motion by Lundgren, seconded by Strehlow to accept the resignation of Stanley Smith as Instrumental & Vocal Music Teacher effective at the end of the current school year. Carried 6-0.

Motion by School, seconded by Lundgren to approve certified staff salaries increasing for 2015-16 by the CPI (Consumer Price Index) rate which is 1.62% of the base salary. Carried 6-0.

Motion by Lundgren, seconded by Wozniak to approve teacher contracts for 2015-16 as presented including the extended year contract of 10 additional days for the guidance counselor. Carried 5-0. Strehlow abstained.

Motion by Lundgren, seconded by Strehlow to approve extra-curricular contracts for 2015-16 as presented. Carried 5-0. School abstained.

Motion by Lundgren, seconded by Wozniak to approve the SPSD compensation model for 2015-16 with modifications. Carried 6-0.

Motion by Lundgren, seconded by School to approve the library media specialist shared teacher contract for 2015-16 with Gillett as presented. Carried 6-0.

Motion by Lundgren, seconded by Strehlow to adjourn the Open Meeting. Carried 6-0.

Cheryl Ustianowski, Clerk

Time: 10:03 P.M.