

**MINUTES AS RECORDED BUT SUBJECT TO APPROVAL AT THE MAY 13, 2020 MEETING**

SURING PUBLIC SCHOOL DISTRICT  
920-842-2178  
411 E. Algoma Street, Suring WI 54174

Board of Education Regular Meeting Minutes  
Wednesday, April 8, 2020 - 5:30 P.M. - Conference Room #300

Policy 167.1 - A Board member's presence at a meeting includes his/her presence if attending by telephone or other manner of remote access, so long as such remote access is compliant with State law.

Board President Sleeter called the regular meeting of the Suring School Board to order.

Pledge of Allegiance

Board Members present: Lundgren, Piepkorn, School, Seibert, Sleeter, Wozniak.

Absent: Strehlow.

Administration present: Mrs. Casper.

Visitors present: Greg Jaeger, Laura Strehlow.

Motion by Piepkorn, seconded by School to approve the consent items (Agenda with addition of approval item letter B. under items requiring Board action, Minutes of March 11, 2020 Regular Meeting, March 25, 2020 Special Meeting, Bills-check 95205 through 95277, Treasurer Report) as listed. Carried 6-0.

Treasurer Report as follows:

	Balance on hand March 1, 2020	\$4,861,884.14
	Revenues for March, 2020	<u>342,628.94</u>
		\$5,204,513.08
March Disbursements		
Net Payroll	\$171,533.19	
Accounts Payable	<u>388,140.06</u>	
	(\$559,673.25)	
	Total Disbursements for March, 2020	\$ <u>559,673.25</u>
	Balance on hand March 31, 2020	\$4,644,839.83

There were no questions or comments from the public at this time.

The Food Service report was presented. At the present time, with the Coronavirus school closure, the district is feeding 227 families but numbers increase weekly. Food distribution takes place on Tuesday each week at school and a site in Mountain. The new dishwasher was installed last month, but we have not had a need to use it yet.

Laura Strehlow, Technology Director, presented the Board with her technology report. She gave information about the Windows 10 update that was done over Christmas break, State Testing server setup, Phishing test sent to users to gauge their knowledge of what to look for in an odd email and tools implemented for teaching staff and students during the school shut down including Google Hangouts/Meet, Google Classroom, Facebook Live, and Smartboard online. The eRate update included the UPS update from e2e Exchange, the application for an upgrade to the current access points in the Middle/High School side of the building and a notification from Wiscnet that we will need to update the router. In regards to the Teach Grant, Suring School was awarded \$24,471.00 for basic maintenance of internal connections, Firewall service, installation, activation and initial configuring, operation system software renewals, UPS, data security assessments and network security. The Teach Grant will cover things that eRate does not cover. Strehlow also informed the Board on Chromebook repairs and the warranty repair that will take place on Chromebooks with a known keyboard issue. HP has agreed to replace all the keyboards using Camera Corner Connecting Point to do the work. She also informed the Board that the required management license will increase from \$30 to \$38. The purchase of Chromebooks

for next school year was also discussed. Mrs. Strehlow is looking at purchasing 100 Chromebooks and discussed the quotes presented to the Board.

February transportation report was presented. At this time, during the school shut down, we are not using Lamers services. School vans are being used to transport food and school materials to the Mountain pick up site. Lamers is looking for financial help during this Coronavirus pandemic shut down though.

Mrs. Berg presented her written principal's report to the Board. On March 16, 2020, the staff entered the school intending to discuss a plan to educate our students off site. It was our intention to have the students in school for two day and then send them home with materials. The next day, it was determined that it was in our best interest to not have students return. Staff shifted gears and mobilized a day for the student body to pick up work and materials, empty lockers, and come up with a plan to move us forward. Our staff shifted on the fly more than once. Everyone has worked together to accomplish what needs to be done. Teachers are putting together hard copy work, learning how to facilitate virtual education, working tables at packet pickup, handing out food and encouraging families to take advantage of the food support. Paraprofessionals are filling in wherever needed. They scrubbed, cleaned and disinfected. They package food, make copies, collate, organize, file and get things ready to hand out to kids. Secretaries keep updating our organizational sheets, keep track of where stuff goes, make calls, answer questions and help parents get connected to whomever can best help them find their answers. Custodians have filled so many gaps. They have done everything from cleaning, disinfecting, emptying lockers, carrying items where needed, set up tables and moved coolers and loaded items. Administrators are facilitating and organizing, communicating with parents and becoming experts at virtual communication. Mrs. Casper is spearheading the Mountain pickup and Mrs. Berg is captaining the Suring site.

Mrs. Casper presented her Administrator report. She informed the Board that day to day we are dealing with changes due to the Coronavirus. Peshtigo National Bank called and informed us that the interest rate is going down to .75%. She also informed the Board that she received information regarding a Webinar for new Board members that will take place in April. This information will be shared with our new Board members after the canvassing is done in regards to the election.

Amanda Seibert gave the CESA 8 report. CESA is holding weekly PAC meetings with area Administrators to help share information, looking at compensation regarding Special Education because of no contact with students, discussed student grading during the school shutdown, and the possibility of State Aide staying in place regardless of hours of instruction.

Summer maintenance and technology help was discussed. Maintenance is looking at hiring three summer positions but would like to revisit this next month, as there are too many unknowns at this time with school not in session. Technology is looking for one summer position for a total of 160 hours, the same as last year.

Summer School update was given. Jen Breed started looking at this prior to school being closed, but we are not sure what summer school will look like at this time. We did get dates set for swim lessons at the Bond Center in July, and would like to look at the possibility of transportation, but all of this is on a standstill.

School Board election and referendum voting did take place on April 7, 2020. Results will not be canvassed with municipalities until April 13, 2020 and canvassed on April 14, 2020 at 8:00 A.M. in the District Office. This also has been a roller coaster of changes and every day something changes in regards to the election.

Lamers sent a letter to the school requesting financial help during this shut down regardless of them not providing transportation. They are asking for a percent of the normal route billing – excluding night shuttles and fuel. Other Districts have agreed to pay them in good faith 80-100%. Discussion took place regarding the current contract, unknown transportation aide, and the possibility of negotiating for something in return on our next contract or fuel adjustments. The Property and Transportation Committee will meet on this and make a decision to bring back to the Board. Kevin Lamers will be contacted to discuss this with the committee.

Commencement was discussed. Many seniors are concerned about graduation. Right now, the district is planning for May 23<sup>rd</sup> graduation. The students will have the opportunity to walk across the stage, they deserve the right to a graduation. If it cannot be in May, we will schedule a different day, it may be in June, July or August but we will have a graduation.

Greg Jaeger discussed lockers within the building. The current lockers are old. We have four to five different styles that have been repaired and maintained regularly. Twenty years ago, they were painted. If we are looking at replacing hallway flooring, it might be a good time to look into replacing the lockers. The estimated cost of repainting the lockers inside and out is about \$25,000.00, and estimated replacement cost of 443 unassembled lockers, not installed is approximately \$41,000.00. Wooden cubbies were also discussed and should be considered when replacing lockers. If the referendum goes through, it was recommended to put in new lockers using fund balance.

Motion by School, seconded by Piepkorn to approve the purchase of a Falcon 2800 Carpet Extractor by Tennant as presented by Greg Jaeger, Director of Building & Grounds, not to exceed \$7,604.05.  
Carried 6-0.

Motion by Piepkorn, seconded by Lundgren to approve the Purchase of HP 11 G8 Chromebooks from CDWG as presented by Laura Strehlow, Director of Technology, not to exceed \$25,332.85.  
Carried 6-0.

Items for Future Board Consideration include summer help, coaches/athletic workers' pay for next school year and off-site property tree cutting and property lines. The next regular board meeting will be on Wednesday, May 13, 2020 in conference room #300 at 5:30 P.M. Alumni Hall of Fame nominations were discussed. Nominations are due to the District Office by April 26, 2020.

Reorganization of Board Officials and restructuring of Board committees will take place at the May meeting. The Administration Committee will meet on April 22, 2020 @ 5:30 P.M. to review Board Policy Update Vol. 29 No. 1. The Property and Transportation Committee will meet on April 29, 2020 @ 4:00 P.M. to discuss Lamers transportation aide, lockers, gym floor, hallway flooring and the sale of two vans. Wendy Wozniak will replace Mark Strehlow for that meeting.

During questions and comments from the public, Greg Jaeger shared what the custodial staff has been doing in the building since the shutdown. Rooms have been cleaned and sanitized with a chlorine based sanitizer and an electrostatic gun. Filter changes, shelving construction in the cafeteria and locker repairs also have been completed. He also informed the Board that he has pulled the two oldest vans off the road, the 2006 Chrysler Town and Country and the 2007 Chrysler Town and Country, and would like to put them up for sale by sealed bids due to the purchase of the two new vehicles this year.

Motion by Wozniak, seconded by Piepkorn to convene in Closed Session if approved by roll call vote of the Board. Roll Call Vote: Lundgren-yes, Piepkorn-yes, School-yes, Seibert-yes, Sleeter-yes, Wozniak-yes.  
Carried 6-0. Time: 7:43 P.M.

#### RECONVENE OPEN SESSION AND TAKE POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

Motion by Piepkorn, second by Seibert to approve Supervisory salaries for the 2020-2021 school year as presented in closed session. Carried 6-0.

Motion by Piepkorn, seconded by Seibert to approve Teacher salaries for the 2020-2021 school year as presented in closed session. Carried 6-0.

Motion by School, seconded by Piepkorn to approve Administrator's salaries for the 2020-2021 school year as presented in closed session. Carried 6-0.

Motion by Piepkorn, seconded by Wozniak to approve Speech Therapist salary for the 2020-2021 as present in closed session. Carried 6-0.

Motion by School, seconded by Piepkorn to adjourn the Open Meeting. Carried 6-0.